

# NORTH FLORIDA SCHOOL OF SPECIAL EDUCATION

## New Student Information Check List

To the Parent/Guardian of:

Name: \_\_\_\_\_

Date: \_\_\_\_\_

The following items are required for a student to attend North Florida School of Special Education.

- \_\_\_\_\_ IEP (Most recent)
- \_\_\_\_\_ Psychological/Educational Evaluation
- \_\_\_\_\_ Copy of Social Security Card
- \_\_\_\_\_ Copy of Birth Certificate
- \_\_\_\_\_ Student Information Record
- \_\_\_\_\_ Release of Information Form
- \_\_\_\_\_ Authorization for Student Pickup/ Dismissal
- \_\_\_\_\_ Consent to Photograph/Fieldtrip Permission/Internet Usage
- \_\_\_\_\_ Acknowledgement of Review of Parent Handbook  
*Handbook is located on our website at [www.northfloridaschool.org](http://www.northfloridaschool.org)*

### MCKAY SCHOLARSHIP FORMS

**These forms must be signed by the parent/guardian whose name appears on the McKay check**

- \_\_\_\_\_ Affidavit Section 1002.39, Florida Statutes, for all students on McKay Scholarship  
*(This form **must** be **NOTARIZED**)*
- \_\_\_\_\_ Florida Department of Education Student Data Collection Form
- \_\_\_\_\_ McKay District Verification Form

### MEDICAL FORMS

- \_\_\_\_\_ Application for Participation (Medical Form). **This must be completed by student's doctor even if they do not plan to participate in Special Olympics.**
- \_\_\_\_\_ Medical Release **must be completed and signed by student's doctor**
- \_\_\_\_\_ Authorization for Medical Treatment (This form **must** be **NOTARIZED**.)
- \_\_\_\_\_ Florida Immunization Certificate (Form: DH 680 from student's doctor)  
**(Immunizations must be up to date)**

**NORTH FLORIDA SCHOOL OF SPECIAL EDUCATION**

**223 Mill Creek Road\* Jacksonville, Florida 32211**

**Telephone: 724-8323 Fax: 724-8325**

**AUTHORIZATION TO RELEASE /OBTAIN/EXCHANGE INFORMATION**

1. Name \_\_\_\_\_ 2. DOB \_\_\_\_/\_\_\_\_/\_\_\_\_/  
Last First Middle 3. \_\_\_\_ Male \_\_\_\_ Female

4. Indicate the name/agency AND the address of where North Florida School of Special Education is to obtain or release records.

Name/Agency \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

5. I, the undersigned, authorize North Florida School to:

(check one) \_\_\_\_ Obtain \_\_\_\_ Release \_\_\_\_ Exchange

6. The following information: \_\_\_\_ Written \_\_\_\_ Verbal \_\_\_\_ Other (specify) \_\_\_\_\_  
(check all that apply)

- \_\_\_\_ Medical Records
- \_\_\_\_ Psychological Evaluation Testing
- \_\_\_\_ Educational Evaluation Testing
- \_\_\_\_ Record of Disciplinary Actions
- \_\_\_\_ Other (Specify) \_\_\_\_\_
- \_\_\_\_ Speech & Language Records
- \_\_\_\_ I.E.P.
- \_\_\_\_ Progress Reports
- \_\_\_\_ Report Card

6. I understand that this authorization is revocable by me in writing at any time and that North Florida School of Special Education shall not be held liable for any information released prior to its receipt. This authorization is valid only for the facility to which it has been addressed and will *expire one year* after the date of signature. A photocopy of this signed form is acceptable and may be honored as an original.

**I acknowledge that I have read this authorization and fully understand its content.**

\_\_\_\_\_  
Signature of parent/guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Relationship

\_\_\_\_\_  
Social Security # (if applicable)

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date

**PROHIBITION OF DISCLOSURE:** This information has been disclosed to you from records whose confidentiality is protected. Any further disclosure is strictly prohibited unless the client provides specific written consent for the subsequent disclosure of this information.

**DO NOT SIGN THIS FORM UNTIL ALL ITEMS HAVE BEEN COMPLETED**



**FLORIDA DEPARTMENT OF EDUCATION  
OFFICE OF INDEPENDENT EDUCATION  
AND PARENTAL CHOICE**

**IEPC – AFF1  
Pursuant to Rule 6A-6.0970  
Effective November 2009**

**AFFIDAVIT**

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STATE OF FLORIDA  
COUNTY OF \_\_\_\_\_

Before me this day personally appeared \_\_\_\_\_ (Name of Parent), who being duly sworn, attests that he or she is the parent or legal guardian of \_\_\_\_\_ (Name of Student), and that the signature below is his or her true and correct signature and is the signature that will be used to endorse warrants issued on behalf of the above-named student under the McKay Scholarship Program.

\_\_\_\_\_  
(SIGNATURE OF PARENT)

Sworn to (or affirmed) and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_ (Name of Parent).

Personally Known  Or Produced Identification

Type of Identification Produced \_\_\_\_\_

NOTARY SEAL

\_\_\_\_\_  
(SIGNATURE OF NOTARY)

\_\_\_\_\_  
(PRINTED NAME OF NOTARY)

Parent's Address \_\_\_\_\_

Parent's Home Telephone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Parent's Work Telephone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Please review the statutory parent and student responsibilities pursuant to Section 1002.39, Florida Statutes, which include, but are not limited to:**

Any student participating in the program must remain in attendance at a McKay approved school a minimum of 170 actual school days at the school's physical location, unless excused by the school for illness or other good cause.

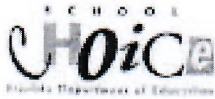
Each parent and each student has an obligation to comply with the private school's published policies.

The parent to whom the scholarship warrant is made must endorse the warrant to the private school for deposit into the account of the private school. The parent may not designate any entity or individual associated with the participating private school as the parent's attorney in fact to endorse a scholarship warrant.

**MICHAEL D. KOOI, ESQ.**  
*Executive Director  
Office of Independent Education and Parental Choice*

# FLORIDA DEPARTMENT OF EDUCATION

Office of Independent Education and Parental Choice



## Student Data Collection Form

Dear Parent or Guardian:

Every school district in Florida is required to report to the Florida Department of Education each year student data by race and ethnicity categories that are set by the federal government. The Department of Education does not report individual student data to the federal government but does report the total number of students in various categories in each school. These reports help us keep track of changes in student enrollments and ensure that all students receive the education programs and services to which they are entitled.

The federal government has adopted new standards for collecting and maintaining ethnicity and race data that will allow individuals to more accurately report their origins. As a result of this, you have the opportunity to update the student data for your child. With the new reporting categories, you may now identify your child by ethnic group and by **one or more** racial groups.

Please answer **all** questions below by checking "Yes" or "No" for each of your children.

Question	YES	NO
<b>ETHNICITY</b>		
1. Is the student of Hispanic/Latino origin?		
<b>RACE</b>		
2. Is the student American Indian or Alaska Native?		
3. Is the student Asian?		
4. Is the student Black or African American?		
5. Is the student Native Hawaiian or Other Pacific Islander?		
6. Is the student White?		

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

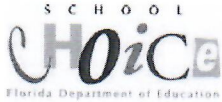
School District Where Private School is Located \_\_\_\_\_

Name of Private School \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

# FLORIDA DEPARTMENT OF EDUCATION

Office of Independent Education and Parental Choice



## McKAY DISTRICT VERIFICATION FORM

### THIS SECTION TO BE COMPLETED BY THE PARENT/LEGAL GUARDIAN:

I, \_\_\_\_\_, verify that my child, \_\_\_\_\_,  
(NAME OF PARENT) (NAME OF STUDENT)  
has been withdrawn from \_\_\_\_\_ County Public Schools on \_\_\_\_\_,  
(NAME OF DISTRICT) (DATE OF WITHDRAWAL)  
and is currently enrolled and attending \_\_\_\_\_ as of \_\_\_\_\_,  
(NAME OF PRIVATE SCHOOL) (FIRST DATE OF ATTENDANCE)  
\_\_\_\_\_, \_\_\_\_\_,  
(STUDENT ID#) (DATE OF BIRTH)

I certify that the above statement is true:

PARENT/LEGAL GUARDIAN NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_  
*PLEASE PRINT YOUR NAME*

PARENT/LEGAL GUARDIAN SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

### THIS SECTION TO BE COMPLETED BY THE PUBLIC SCHOOL DISTRICT ADMINISTRATOR:

\_\_\_\_\_ verifies that the above named student was withdrawn from  
(NAME OF PUBLIC SCHOOL)  
\_\_\_\_\_ County Public Schools on \_\_\_\_\_,  
(NAME OF DISTRICT) (DATE OF WITHDRAWAL)

PUBLIC SCHOOL DISTRICT ADMINISTRATOR NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_  
*PLEASE PRINT YOUR NAME*

PUBLIC SCHOOL DISTRICT ADMINISTRATOR SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

*Public School District Administrator check here if applicable:* \_\_\_\_\_ *Student is currently enrolled in public school or is registered with district home-school office*

### THIS SECTION TO BE COMPLETED BY A PRIVATE SCHOOL ADMINISTRATOR:

\_\_\_\_\_ verifies that the above named student has been enrolled in and  
(NAME OF PRIVATE SCHOOL)  
attending our school as of \_\_\_\_\_,  
(FIRST DATE OF ATTENDANCE)

PRIVATE SCHOOL ADMINISTRATOR NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_  
*PLEASE PRINT YOUR NAME*

PRIVATE SCHOOL ADMINISTRATOR SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

# APPLICATION FOR PARTICIPATION (Medical Form)

(must be completed and signed by licensed examiner every 3 years)



COUNTY: \_\_\_\_\_ School/Agency: \_\_\_\_\_

SSN: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

T-shirt Size: \_\_\_\_\_ Children: \_\_\_\_\_ OR Adult: \_\_\_\_\_

LAST NAME \_\_\_\_\_ FIRST \_\_\_\_\_ SEX \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

M or F

month/day/year

Street Number/Address \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Home Phone (\_\_\_\_) \_\_\_\_\_

Parent/Guardian \_\_\_\_\_

Address (if different) \_\_\_\_\_ Work Phone (\_\_\_\_) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Emergency Contact (other than parent/guardian) \_\_\_\_\_ Emerg. Phone (\_\_\_\_) \_\_\_\_\_

Health Insurance Company \_\_\_\_\_ Ins. Policy # \_\_\_\_\_

Signature of parent/guardian/adult athlete completing form \_\_\_\_\_

**FOR ATHLETES WITH DOWN SYNDROME** -- Persons with Down syndrome should have a lateral x-ray of the cervical spine in hyperflexion and hyperextension. The interpretation of the radiographs should include measurements of the atlanto-dens interval.

Yes  No Has an x-ray evaluation for atlantoaxial instability been done?

Yes  No If yes, was it positive for atlantoaxial instability? (positive indicates that the atlanto-dens interval is 5mm or more)

**IS THERE PRESENT OR A HISTORY OF (to be completed by parent/caregiver):**

- |                                    |                              |                                  |                              |   |                              |
|------------------------------------|------------------------------|----------------------------------|------------------------------|---|------------------------------|
| Heart problems/high blood pressure | <input type="checkbox"/> Yes | Tobacco use                      | <input type="checkbox"/> Yes | Emotional/psychiatric/behavioral problems   | <input type="checkbox"/> Yes |
| Chest pain                         | <input type="checkbox"/> Yes | Major surgery or serious illness | <input type="checkbox"/> Yes | Asthma/breathing problems with exertion     | <input type="checkbox"/> Yes |
| Seizures/epilepsy/fainting spells  | <input type="checkbox"/> Yes | Heat stroke/exhaustion           | <input type="checkbox"/> Yes | Contact lenses/glasses/dentures/false teeth | <input type="checkbox"/> Yes |
| Diabetes                           | <input type="checkbox"/> Yes | Easy bleeding                    | <input type="checkbox"/> Yes | Head injury/history of concussion           | <input type="checkbox"/> Yes |
| Hearing aid/hearing problems       | <input type="checkbox"/> Yes | Bone/joint problems              | <input type="checkbox"/> Yes | Immunizations (shots) are up-to-date        | <input type="checkbox"/> Yes |
| Blindness/vision problem           | <input type="checkbox"/> Yes | Sickle cell disease or trait     | <input type="checkbox"/> Yes | Special Diet Needs (list below)             | <input type="checkbox"/> Yes |
| Absence of one kidney or testicle  | <input type="checkbox"/> Yes | Uses a wheelchair                | <input type="checkbox"/> Yes | Year of last tetanus shot _____             |                              |

Other problems that would interfere with participation \_\_\_\_\_

Allergy to the following (list specific):

Food \_\_\_\_\_ Insect sting/bites \_\_\_\_\_

Medication \_\_\_\_\_

**MEDICATIONS**

Medication Name	Dosage	Date Presc.	Times per day	Medication Name	Dosage	Date Presc.	Times per day

**PHYSICAL EXAMINATION**

Blood Pressure _____	Vision	Normal <input type="checkbox"/>	Abnormal <input type="checkbox"/>	Oral Cavity	Normal <input type="checkbox"/>	Abnormal <input type="checkbox"/>	Cardiovascular system	Normal <input type="checkbox"/>	Abnormal <input type="checkbox"/>
Pulse _____	Hearing	<input type="checkbox"/>	<input type="checkbox"/>	Extremities	<input type="checkbox"/>	<input type="checkbox"/>	Respiratory system	<input type="checkbox"/>	<input type="checkbox"/>
Weight _____	Neck	<input type="checkbox"/>	<input type="checkbox"/>	Coordination	<input type="checkbox"/>	<input type="checkbox"/>	Gastrointestinal system	<input type="checkbox"/>	<input type="checkbox"/>
Height _____	Skin	<input type="checkbox"/>	<input type="checkbox"/>	Reflexes	<input type="checkbox"/>	<input type="checkbox"/>	Genitourinary system	<input type="checkbox"/>	<input type="checkbox"/>
Other: _____							Cranial nerves	<input type="checkbox"/>	<input type="checkbox"/>

Primary MR Etiology/Category \_\_\_\_\_

I have reviewed the above health information and examined the athlete named in the application and certify that there is no medical evidence available to me which would preclude the athlete's participation in Special Olympics.

Restrictions \_\_\_\_\_

Examiner's Name: \_\_\_\_\_ Certification:  MD  DO  DC  PA  ARNP

EXAMINER'S SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_

**OPTIONAL INFORMATION**

Ethnic background:  Asian  African American  Caucasian  Hispanic  Native American  Other \_\_\_\_\_

# North Florida School of Special Education

## Medical Release Form

(MUST BE COMPLETED AND SIGNED BY *STUDENT'S DOCTOR*)

Student's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Diagnosis: \_\_\_\_\_

Please list all medical conditions. Conditions may include vision, hearing, cardiac, orthopedic or neurological issues.

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### **Scoliosis Screening for all students turning age 11/Grade 6 by Aug. 15**

**Screened for scoliosis?** YES \_\_\_ NO \_\_\_

If YES, please indicate results:

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### **Immunization for all students turning age 12/Grade 7 by Aug. 15**

**Current on all immunizations?** YES \_\_\_ NO \_\_\_

If NO, list immunizations needed:

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### **Please list current daily medications:**

**NAME & DOSAGE**

**DIAGNOSIS/REASON FOR MEDICATION**

<b><u>NAME &amp; DOSAGE</u></b>	<b><u>DIAGNOSIS/REASON FOR MEDICATION</u></b>
_____	_____
_____	_____
_____	_____
_____	_____

### **Physical Precaution/Restrictions/Allergies:**

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I certify that the above named person has medical approval to participate in P.E. programs while in school, except for the above named precautions/restrictions.

Physician: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Physician's Name)